

**DGT-12/1/2018-TC(Part)**  
**Government of India**  
**Ministry of Skill Development & Entrepreneurship**  
**Directorate General of Training**  
**Central Employment Exchange Building, IARI Complex, Pusa**

New Delhi, dated the 16<sup>th</sup> January, 2019

**OFFICE MEMORANDUM**

Since the year 1950, the Directorate General of Training (DGT) has been administering the functioning of the Industrial Training Institutes (ITIs) across the country through formulation of norms, policy and standards for establishing ITIs, granting affiliation/De-affiliation of ITIs to National Council Vocational Training (NCVT). DGT is also entrusted with responsibility of conducting All India Trade Test and certification under the aegis of NCVT which is recognized nationally and globally. Now with the renaming NCVT as National Council of Vocational Education & Training (NCVET), a review meeting was held regarding operationalization of NCVET on 20.12.2018 at Kaushal Bhawan under the chairmanship of Secretary, MSDE. It was re-iterated that the recognized Awarding Bodies can award certificates duly mentioning the affiliation of the Awarding Body to NCVET. This was communicated vide Office Memorandum No: SD-17/169/2018-ICT(pt) dt 03.01.2019.

2. In accordance with the aforementioned decision, DGT will continue to act as the Awarding Body for "Affiliation of ITIs". To facilitate the affiliation process for the aspiring ITIs, a "Recommendation Committee" is hereby constituted comprising of the following members:

Chairman: Deputy Director General (T&E)

Member Secretary : Director (Training Cell)

Member : Director (Trade Testing Cell)

Member : Joint Director (Training Cell)

Invitee Members:

- Regional Director, RSDS&E from concerned States whose proposals are placed for consideration
- Director/Commissioner of the State DET from concerned States whose proposals are placed for consideration
- Industry representatives ( 1-3 members as the discretion of Chairman)

The modalities of functioning of "Recommendation Committee DGT" is as follows:

- i. Scrutinize the proposals for grant of Affiliation/De-affiliation received from various State Directorates.
- ii. Grant of Affiliation to ITI's who have fulfilled affiliation norms.
- iii. De-affiliating ITI's who have failed to abide affiliation norms
- iv. Re-affiliation of ITI's who have fulfilled affiliation norms

These modalities are subjected to modification from time to time with the approval of "Recommendation Committee". Finally the recommendations of the committee will be submitted for the approval of Director General, DGT and affiliation/De-affiliation of the ITI to DGT will be granted.



3. Similarly, for framing, modifying and finalizing norms (affiliation procedures as well as course norms), a committee consisting of the following officers is hereby constituted:

Chairman : Deputy Director General (CFI, P & Admin)

Member : Deputy Director General (T&E)

Member : Deputy Director General (AT)

Member : Director (Curriculum Development)

Member : Director (Training Cell)

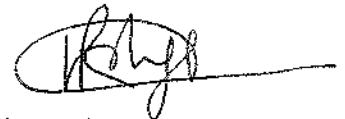
Member : Director (Centrally Funded Institutes)

Member : Director (Trade Testing Cell)

- Regional Director, RSDS&E from 4 different regions and by rotation every year.
- State Directors/Commissioners from 4 different regions, from States other than states represented by RSDS&E, and by rotation every year.
- Industry representatives ( 1-3 members as the discretion of Chairman)

The recommendations of the committee will be submitted for the approval of Director General, DGT and in case of major changes, the Director General, DGT may forward the proposed modifications to MSDE for approval.

Director (Trade Testing Cell) as "Controller of Examination" will affix signature on all the certificates issued by DGT.



**(Rajesh Aggarwal)**

**Director General/Additional Secretary**

To:

1. All DDG's and Director's of DGT
2. All the State Directors dealing with ITI's
3. Director General, NSDA, MSDE - for information
4. PS to Secretary, MSDE - for information