

**No. DGET: DGET18011/05/Sem-Misc/2014-TTC**  
**Government of India**  
**Ministry of Labour and Employment**  
**Directorate General of Employment & Training**

S.S. Bhawan, Rafi Marg, N.D.  
dt. 19<sup>th</sup> December, 2014

To,

1. The Directors dealing with Vocational Training of all States/UT Administrators;
2. The Principal, NVTI-Noida and RVTIs-Mumbai, Bangalore, Trivandrum, Panipat, Kolkata, Tura, Indore, Allahabad, Jaipur and Vadodara

Subject:- Modified Semester system All India Trade Test(AITT) under CTS based on feedback and issues raised by State Directorates and Federation of All India Private ITIs –regarding.

Sir,

This Directorate has received representations from State Directorate/UTs and Federation of All India Private ITIs regarding difficulties faced in implementing semester system AITT under CTS. The various issues raised in the representation have been considered and the following decisions have been taken :-

**1. Grace Marks in Semester System:-**

It was existing for conventional system of AITT under CTS. The 5 Grace Marks in totality were given for engineering Trade and 2 Grace Marks for non-engineering trade (except Practical examination). Marks can be given in totality and individually in Trade theory subjects. The grace marks was dropped in semester system AITT examination held in August, 2014.

Keeping in view the parity with the conventional system and to normalise proportionately with the conventional system the 7 Grace marks for engineering trades and 2 grace marks for Non engineering trades in totality or Individually (except Practical exams) is introduced for theory papers. However, the negative marking will still continue.

**2. Examination Centers :-**

**(a) Theory Exams :-**

As per minutes of 41<sup>st</sup> meeting of NCVT and vide letter No. DGE&T-19/03/2014-CD dated 15.05.2014 to all state directorate, it was informed that all theory papers exams will be conducted in Government/Government aided Institutions. The examination center allotted should be within 25 km of the ITI where the trainee is undergoing training and with a maximum cap of 500 candidates per examination center. To observe this distance limit, relaxation for holding examination in other examination center would be given by DGE&T on recommendations of the State Directors. Also in every examination room, at least one invigilator must be from Government Institute/ Polytechnic/ college.

However, due to increased no's of Private ITI's it is becoming difficult to conduct the Theory exams in Government ITIs/ Government aided Institution; Schools, because of limited infrastructural facilities and thus causing the increased no of examination days. In order to resolve the issue while deciding the examination center the State Directorate will first exhaust the possibilities of making the

Government ITIs/ Govt. aided Testing centres and then they can make Private ITI's as a Testing centre with a intimation to DGE&T and subjected to the following condition :-

- a. Pvt. ITIs should have all the Infrastructural facilities.
- b. No private ITIs will be made as self testing centre.
- c. Private ITI must be NCVT Affiliated & having minimum of 8 units.
- d. The students of two ITIs made as a testing center should not be mutually interchanged.
- e. The students of any ITIs should not be allowed in same trade testing center consecutively for two years.
- f. The private ITIs should not have more than 500 students and within the vicinity of 25 km of ITI where the trainees are undergoing training.
- g. All trade testing centers should have one govt. official must be appointed as examination superintendent (not below the rank of Instructor).

**(b) Practical Exams:-**

In addition to the conditioned mentioned for theory exam center, the Pvt ITI made as a testing for Practical exams must also have a relevant trade with 100% availability of tools, equipment's and Machinery in working condition.

**3. Result Declaration and Rechecking of OMR sheet:-**

The result must be declared within 40 days after the last date of examination and accordingly it is decided that the State Directorate should collect all the OMR sheets duly sealed and signed by the examination superintendent of respective Trade Testing center with in 24 hours of concluding of examination and hand over the same to the agencies informed by DGE&T within a week. If they delay, their results will be declared separately and State directorate will be responsible for this.

The State Directorate will be given back the original OMR sheets and scanned copy of OMR sheets, so that in case any rechecking is required, then Student can approach to the State Directorate and can get the answer sheet checked.

**4. Examination Fee :-**

In 41st NCVT meeting held on 30th April, 2014 the examination fee is revised and informed to all the State Directorate/UTs vide DGE&T Ref. No. DGE&T-19/03/2014-CD dated 15<sup>th</sup> May, 2014. In order to meet the expenses involved in Printing, Packing, dispatch, collection and evaluation of OMR sheet, DGE&T has fixed the examination fee of Rs. 75/-per student per semester to be reimbursed to DGE&T. All the State Directorate was informed in this regard vide DGE&T letter Ref No. DGE&T:19(7)(9)/2014-CD dated 13th Nov, 2014 & DGE&T-18011/1/2013-TTC(pt) dated 19<sup>th</sup> November, 2014. Further to inform, student may not be eligible to appear for the exam if the examination fee is not deposited to DGE&T.

**5. Question Papers in Regional Language :-**

At Present, question papers are supplied in English, Hindi and Regional language i.e. Tamil, Telgu, Malayalam, Oriya, Bangla, Gujrati and Kannad.

However, DGE&T would supply the question papers in other regional languages also to the states where the students appearing for AITT are more then one lakh. Accordingly, the question paper would be supplied in Marathi regional language from August, 2015 to the Maharashtra state.

6. **Candidate who have sufficient attendance but did not appear for the examination and goes to the second semester:-**

As per DGE&T order No. DGE&T-19/12/2014-CD dt. 9.7.2014 the candidates can appear only in 1<sup>st</sup> semester examination and he can not appear in 2<sup>nd</sup> Semester examination even if he has completed 2<sup>nd</sup> semester successfully. In such cases, you may allow the student to appear for both the semester exams, if hall ticket was issued to him, but the student could not appear due to some unavoidable circumstances.

7. **Candidate who have In-sufficient attendance and hence not permitted to appear for exam:-**


In such cases, the candidate will undergo training with next batch and then appear for exam. He/she will be admitted first against supernumeraries seats while taking admissions in ITIs as intimated vide letter No. DGET-19/13/2014-CD dated 11th December 2014.

8. **Regarding candidates left in between training and approached ITI to continue training:-**

Such candidates will be admitted at the beginning of that concerned semester and he/she will be admitted first against supernumeraries seats while taking admissions in ITIs as intimated vide letter No. DGET-19/13/2014-CD dated 11th December 2014.

These guide lines are in addition to the previous letter No. DGE&T -19/12/2014-CD dated 27<sup>th</sup> May, 2014 for semester system All India Trade Test under CTS. You are requested to follow the above guide lines for smooth implementation of AITT under CTS for Semester System and issue instruction to all concerned.

Yours Faithfully



(D. Mallick)

Deputy Director General(T)

