

DGE&T-19(7) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

New Delhi, dated 2nd June, 2008

To,
Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

Subject : Introduction of one unit each of similar trades in different shifts in place of two units of same trade .

Sir,

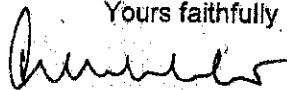
The Thirty Sixth meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) was held on 17th December, 2007. A proposal for Introduction of one unit each of similar trades in different shifts in place of two units of same trade was discussed in the meeting vide item No. 3.2 of the agenda.

2. The Council recommended to introduce one unit each of similar trades in different shifts in place of two units of same trade with following conditions.

- In a particular group of trades, higher of the areas specified as per norms should be taken as minimum requirement.
- Affiliation for second unit for both the concerned trades would not be considered in second shifts .
- In case of machinery installations, if there are different types of machines required for a particular trade, additional area should be provided when that trade is proposed in combination with the existing trade.
- For the shop out-fits and machinery which are common but differ in number , the higher number should be asked for.

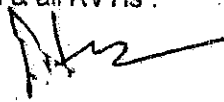
The list of trades which could be allowed in different shifts is annexed . The Government of India accepted the above recommendation of the council for implementation with immediate effect.

Yours faithfully


(H.A. Keshava Murthy)
Dy. Director General of Training/
Member secretary NCVT

Copy to,

1. Directors dealing with Vocational Training of all States/ UT Administrations
2. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana, CSTARI Kolkata
ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
3. RDAT Kanpur, Mumbai | Kolkata Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi & all RVTIs .


(Anita Srivastava)
Dy. Director of Training

Copy for information :

PS to Minister of State (IC), PS to Secretary (L&E) & PS to DG/JS

The list of trades which could be allowed in different shifts

Sl. No.	Trade group	Name of the trades
1.	Electrical	Electrician, Mechanic Auto Electrical & Electronics & Wiremen
2.	Automobile	Mechanic Motor Vehicle, Mechanic (Diesel), Mechanic (Tractor), Driver-cum-Mechanic, Mechanic Agricultural Machinery
3.	Draftsman ship & surveying	D'man (Civil) & D, man (Mechanical), Architectural Assistant, Surveyor
4.	Cutting & Sewing	A. Cutting & Sewing, Dress Making, Embroidery & Needle Work. B. Fashion Technology, Computer aided Embroidery & Needle Work.
5	Computer/Computer Maintenance	COPA, Data Entry Operator, Desk Top Publishing Operator, Medical Transcription, Network Technician, Mechanic Computer Hard ware
6.	Electronics	Electronic Mech., R&TV, Mech. Consumer Electronics, Mechanic Industrial Electronics, Mech. Cum operator Electronics Communication systems, Mechanic Medical Electronics Mechanic Mechatronics and IT&ESM
7	Mechanical	Fitter, Turner & Machinist
8.	Painting & Interior Decoration	Painter General, Interior Designing & Decoration
9.	House Keeping	Institutional House Keeping, Hospital House Keeping and Domestic House Keeping
10.	Food Processing	Craftsmen Food Production, (Veg). Craftsmen Food Production, (General). Bakery & Confectionary
11.	Miscellaneous	Pre preparatory School Management, Old age Care, Crèche Management

DGE&T-19(8) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

Dated 2nd June ;2008

To,
Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with
Vocational Training

Subject : To consider extension of cut-off date for inspection of Institute by Standing Committee
in case of natural calamities .

Sir,

This is to inform you that the thirty Sixth meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) was held on 17th December, 2008 . A proposal for extension of cut-off date for inspection of Institutes by the Standing Committees in case of natural calamities was discussed in the meeting vide item No. 3.3 of agenda.

2. The Council recommended extension of cut-off date for Standing Committee inspection i.e, October & April of each year, for inspection of Institutes by the Standing Committees in case of natural calamities keeping in view the type & time of natural calamity . The Council further recommended to extend the cut off dates on case to case basis and with approval from the Chairman of the sub-committee of NCVT dealing with affiliation.

3. The Government of India accepted the above recommendation of the Council for implementation. Henceforth , the cut off dates for Standing Committee inspection i.e, October & April of each year can be suitably extended on case to case basis keeping in view the type & time of natural calamity and with approval from Chairman of the Sub-committee of NCVT dealing with affiliation.

Yours faithfully

(H.A. Keshava Murthy)

Dy. Director General of Training /
Member secretary NCVT

Copy to,

1. Directors dealing with Vocational Training of all States/ UT Administrations
2. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana, CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
3. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs
5. All officers of DGE&T up to DDT level.

(Anita Srivastava)

Dy. Director of Training

Copy for information :

1. PS to Minister of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(9) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

Dated 2nd June, 2008

To,

Secretaries / Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

Subject : Re-stating the space norms for Non-Engineering trades .

Sir,

The Thirty Sixth meeting of National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) was held on 17th December, 2007 . A proposal for Re-stating the space norms for Non-Engineering trades was discussed in the meeting vide item No. 3.4 of agenda.

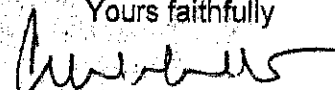
2. The Council recommended the following space norms for Non-Engineering trades .

S.No.	Name of the Trade	Proposed Space Norms Sq. meter per trainee
1.	Baker and Confectioner	6.00
2.	Bleaching Dyeing and Calico Printing	6.50
3.	Cabin/Room Attendant	5.00
4.	Cane Willow and Bamboo Work	5.00
5.	Computer Operator and Programming Assistant	3.50
6.	Computer Aided Embroidery & Needle Work	3.50
7.	Corporate House Keeping	2.00
8.	Craftsman Food Production (General)	6.00
9.	Craftsman Food Production (Vegetarian)	6.00
10.	Crèche Management	3.00
11.	Cutting & Sewing	3.50
12.	Dairying	5.00
13.	Data Entry Operator	4.50
14.	Dental Laboratory Technician	7.50
15.	Desk Top Publishing Operator	3.50
16.	Digital Photographer	3.50
17.	Domestic House Keeping	2.00
18.	Dress Making	3.50
19.	Driver Cum Mechanic (Light Motor Vehicle)	3.50(Vehicle parking in common garage)
20.	Embroidery and Needle Work	3.50
21.	Event Management Assistant	3.50
22.	Fashion Technology	3.50
23.	Floriculture & Landscaping	1 Hectare plot of land for a batch of 20 trainees
24.	Front Office Assistant	3.50

25	Hair and Skin care	3.00
26	Health Sanitary Inspector	2.00
27	Horticulture	1 Hectare plot of land for a batch of 20
28	Hospital House Keeping	2.00
29	Hospital Waste Management	2000 Sq. ft for one unit
30	Institution House Keeping	2.00
31	Insurance Agent	1.50
32	Leather Goods Maker	4.50
33	Library & Information Science	0.75
34	Litho - Offset Machine Minder	6.00
35	Manufacture of Footwear	4.50
36	Medical Transcription	3.50
37	Network Technician	3.50
38	Old Age Care	6.25
39	Photographer	3.00
40	Plate Maker-cum-Imposer	4.50
41	Pre/Preparatory School Management (Assistant)	3.00
42	Preservation of fruits and vegetables	4.00
43	Process Cameraman	6.00
44	Secretarial Practice	3.00
45	Stenography (English)	3.00
46	Stenography (Hindi)	3.00
47	Steward	3.00
48	Tourist Guide	3.50
49	Weaving of Silk and Woolen Fabrics	9.00
50	Weaving of Woolen Fabrics	8.00

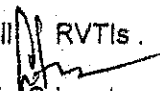
3. Government of India accepted the above recommendations of the Council for implementation with immediate effect. Henceforth, the above space norms for non engineering trades would be followed for grant of affiliation in the trade/units while opening new ITIs/trades/units.

Yours faithfully


(H.A. Keshava Murthy)
Dy. Director General of Training/
Member secretary NCVT

Copy to,

1. Directors dealing with Vocational Training of all States/ UT Administrations
2. Director, ATI/ Chennai, Hyderabad, Bombay, Kolkata, Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun, FTI Bangalore & Jamshedpur & NIMI Chennai
3. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai, MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs.


(Anita Srivastava)
Dy. Director of Training

Copy for information :

1. PS to Minister of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(14) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

New Delhi , dated 2nd June, 2008

To,
Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

Subject: Enhancement in rates of remuneration to be paid to Chairman (board of exams), Controller & Assistant Controller of Examination & Evaluation of Answer sheets, etc.

Sir,

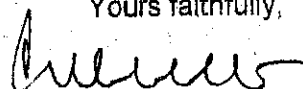
The Thirty Sixth meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) was held on 17th December, 2007. A proposal for enhancement in rates of remuneration to be paid to the Chairman (Board of Exams), Controller & Assistant Controller of Examination & Evaluation of Answer sheets, etc. was discussed in the meeting vide item No. 3.10.(I) of agenda.

2. The Council approved the following enhanced rates of remuneration to be paid to the Chairman (Board of Exams), Controller & Assistant Controller of Examination & Evaluation of Answer sheets, etc.

1.	Chairman (Board of Exams)	Rs 120/-per day
2.	Controller/Assistant Controller of Exam	Rs.100 /-per day
3.	Invigilators/Associated staff	Rs.60/-per day
4.	Group D staff	Rs.60/-per day
5.	Project Guide ▪ External Guide ▪ Internal Guide	Rs.400 Rs.150
6.	Evaluation of answer book Theory Practical	Rs. 10 per paper per trainee Rs. 20 per paper per trainee

3. The Government of India accepted the above recommendations of the Council for implementation. Accordingly , you are requested to implement the revised rates with immediate effect .

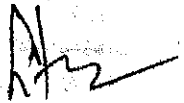
Yours faithfully,


(H.A. Keshava Murthy)
Dy. Director General of Training/
Member secretary NCVT

Note: So far as DGET field institutes are concerned, the revised rates would be made effective only after getting the approval of IFD, M/o Labour & Employment. There after , fresh orders for DGE&T institutions would be issued separately.

Copy to,:

1. Directors dealing with Vocational Training of all States/ UT Administrations .
2. Director, ATI/ Chennai, Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
3. RDAT Kanpur, Mumbai , Kolkata , Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs .
5. All officers up to JDT level of DGE& (HQ)
6. D.O. II with a request to take up the matter with IFD for revision of the rates for DGE&T institutes.


(Anita Srivastava)
Dy. Director of Training

Copy for information :

1. PS to Minster of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(15) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

New Delhi dated 2nd June ,2008

To,
Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

Subject : Revision in rates of training grants to ITIs.

Sir,

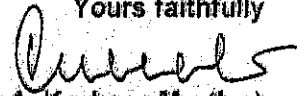
This is to inform you that the 36th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of State for Labour & Employment (IC) , was held on 17th December, 2007 . A proposal for revision of training grant for ITIs was discussed in the meeting vide item No. 3.10.(II) of agenda.

2. After discussions , the Council approved the following enhanced rates of training grants to ITIs.

ITEM	Proposed Grant per month per trainee
Engineering trades	Rs. 400/-
Non Engineering trades	Rs. 300/-

3. The Government of India accepted the above recommendations of the council for implementation with immediate effect . You are ,therefore, requested to take necessary action for implementation of the revised rates of training grants for ITIs, immediately .

Yours faithfully



(H.A. Keshava Murthy)

**Dy. Director General of Training/
Member secretary NCVT**

Note: So far as DGET field institutes are concerned, the revised rates would be made effective only after getting the approval of IFD, M/o Labour & Employment. There after , fresh orders for DGE&T institutions would be issued separately

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4. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs .
5. All officers up to JDT level of DGE& (HQ)
6. D.O. II with a request to take up the matter with IFD for revision of the rates for DGE&T institutes.

(Anita Srivastava)

Dy. Director of Training

Copy for information :PS to Minster of State (IC),PS to Secretary (L&E),PS to DG/JS

DGE&T-19(16) / 2007-CD

Government of India

M/o Labour & Employment

DGE&T

New Delhi ,dated 2nd June ,2008

**To,
Secretaries /Principal Secretaries of all the State Govts / UT Administrations dealing with
Vocational Training**

**Subject : Increase in payment of remuneration to Guest faculty for courses under CTS &
Advanced Courses (Short term & Long term) being offered at institutes under DGE&T .**

Sir,

This is to inform you that the 36th meeting of National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) , was held on 17th December, 2007 . A proposal for increase in payment of remuneration to Guest faculty for courses under CTS & Advanced Courses of Short term & Long term duration being offered at institutes under DGE&T, was discussed in the meeting vide item No. 3.10.(II) of agenda.

2. The Council approved the following revised rates of remuneration to guest faculty for courses under CTS & Advanced Courses (Short term & Long term) being offered at institutes under DGE&T . Other existing terms and conditions remain the same.

1.	First hour of teaching of CTS courses	Rs. 200/-
2.	Second hour of teaching for CTS courses	Rs. 150/-
3.	Per session for three hours for advanced level courses (Short term & Long term)	Rs. 800/-

3. The Government of India accepted the above recommendations of The Council for implementation. In view of the above , you are requested to implement the revised rates with immediate effect .

Yours faithfully

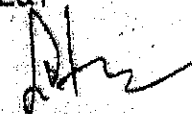

(H.A. Keshava Murthy)

Dy. Director General of Training/
Member secretary NCVT

Note: So far as DGET field Institutes are concerned, the revised rates would be made effective only after getting the approval of IFD, M/o Labour & Employment. There after , fresh orders for DGE&T Institutions would be Issued separately.

Copy to,:

1. Directors dealing with Vocational Training of all States/ UT Administrations
2. Director, ATI/ Chennai, Hyderabad, Bombay, Kolkata , Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
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5. All officers up to JDT level of DGE& (HQ)
6. D.O. II with a request to take up the matter with IFD for revision of the rates for DGE&T Institutes.


(Anita Srivastava)
Dy. Director of Training

Copy for information :

1. PS to Minister of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(20) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

Dated 17th April, 2008

To,
Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

Subject: Item No. 3.5 Increase in percentage of supernumeries from 10% for engineering trades and 20 % for non engineering trades to 30% without adding additional infrastructure in ITIs .

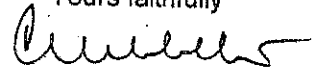
Sir,

This is to inform you that 36th meeting of National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) , Shri Oscar Fernandes was held on 17th December, 2007 at 11.00 AM in C-Wing Committee Room , Shram Shakti Bhawan , New Delhi. A proposal to increase in percentage of supernumeries from 10% for engineering trades and 10 % for non engineering trades to 30% without adding additional infrastructure in ITIs was discussed in the meeting vide item No. 3.3 of agenda.

Council approved enhancement of supernumeries seats in ITIs/ITCs from existing 10% (for Engineering trades) & 10% (for non Engineering trades) to 30% for both engineering and non engineering trades, to ensure optimal utilization of available infrastructure created for training. Government of India accepted the above recommendation of council for implementation w.e.f session starting from August, 2008.

In view of above, ITIs/ITCs are permitted to admit 30% more trainees from their sanctioned strength w.e.f. session starting from August, 2008 to ensure optimum utilization of available infrastructure created for training without compromising the quality of training.

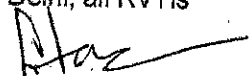
Yours faithfully



(H.A. Keshava Murthy)
Dy. Director General of Training
Member secretary NCVT

Copy to :

1. Directors dealing with Vocational Training of all States/ UT Administrations
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3. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs



(Anita Srivastava)
Dy. Director of Training

Copy for information :

- i. PS to Minister of State (IC)
- ii. PS to Secretary (L&E)
- iii. PS to DG/JS

DGE&T-19(21) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

New Delhi dated 2nd June ,2008

To,
Secretaries /Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

Subject : Norms for Introducing third unit in third shift in three years trades .

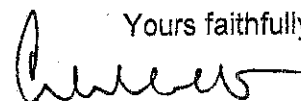
Sir,

This is to inform you that the 36th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) was held on 17th December ,2007 . A proposal for introducing third unit in third shift in three years trades in ITIs was discussed in the meeting vide item No. 3.6 of agenda.

2. The Council recommended introduction of a third unit in the third shift for three year trades only under CTS by appointing one additional trade instructor and additional trainee kit for trainees. The Government of India accepted the above recommendations of the Council for implementation w.e.f the session starting from August,2008.

3. In view of the above, ITIs/ITCs are permitted for introduction of third unit in third shift for three year trades only by appointing one additional trade instructor and additional trainee kit for trainees w.e.f. the session starting from August,2008 . However, the norms for introduction of third unit for other trades remains same . Norms for introduction of third shift in ITIs issued vide DGE&T letter No 19(12)/99-CD vol-II dated 16th Nov,1999, remain same .

Yours faithfully



(H.A. Keshava Murthy)

Dy. Director General of Training/
Member secretary NCVT

Copy to,

1. Directors dealing with Vocational Training of all States/ UT Administrations
2. Director, ATI/ Chennai , Hyderabad, Bombay, Kolkata , Kanpur , Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
3. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai , MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs .



(Anita Srivastava)
Dy. Director of Training

Copy for information :

1. PS to Minster of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

DGE&T-19(22) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

New Delhi, dated 2nd June ,2008

To,

Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training

Subject: Permission to introduce Driver- cum -Mechanic Trade in the ITIs/ITCs by utilising existing facilities of the Motor Driver Instructor of the trade Mechanic Motor Vehicle (MMV) .

Sir,

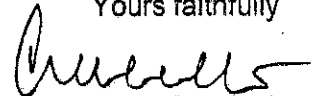
This is to inform you that the 36th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC), was held on 17th December, 2007 . Permission to introduce Driver- cum -Mechanic Trade in the ITIs/ITCs by utilising existing facilities of the Motor Driver Instructor of the trade Mechanic Motor Vehicle (MMV) was discussed in the meeting as item No.3.7 of agenda .

2. The Council recommended the following norms for introducing the Driver-cum-Mechanic trade in ITIs and ITCs along with the trade Mechanic Motor Vehicle .

- i) The services of Motor Driver Instructor of MMV trade could be utilized as Trade Instructor for the trade Driver-cum-Mechanic. However , educational qualification for such instructos should be 10th class pass having NTC in MMV trade .
- ii) No course for the trade Driver – cum - Mechanic would be conducted covering the period of 82-88 weeks of the trade MMV so as to avoid overlapping
- iii) No additional equipment is required for the trade Driver cum Mechanic if the workshop facilities created for the trades/units of MMV are adequate
- iv) If the number of NCVT approved units of trade MMV in the institute is odd, then one unit of Driver-cum-Mechanic (DCM) trade can be introduced.
- v) If the number of NCVT approved units of the trade MMV in the institute is even, then one unit of DCM trade can be introduced by surrendering one unit of trade MMV to accommodate one unit of trade DCM.

3. The Government of India accepted the above recommendations of the Council for implementation with immediate effect .

Yours faithfully



(H.A. Keshava Murthy)
Dy. Director General of Training/
Member secretary NCVT

DGE&T-19(24) / 2007-CD
Government of India
M/o Labour & Employment
DGE&T

Dated 2nd June ,2008

To,

Secretaries /Principal Secretaries of all the State Govts and UTs dealing with Vocational Training

SUBJECT : Constitution of sub-committee of NCVT for courses .

Sir,

This is to inform you that the thirty Sixth meeting of the National Council for Vocational Training (NCVT), under the Chairmanship of Hon'ble Minister of State for Labour & Employment (IC) , was held on 17th December, 2007 . A proposal for constitution of a sub-committee of NCVT for courses was discussed in the above meeting vide Item No 3.12 of Agenda .The Council recommended the following composition and ToR for the Sub-Committee of NCVT for courses .

1. Composition of Sub-Committee for courses:

1. DG/JS , DGE&T	Chairman
2. DDG (T)	Vice Chairman
3. Director Training	Member
4. Representative of DIT In NCVT	Member
5. Representative of MOIA In NCVT	Member
6. Representative from HRD In NCVT	Member
7. State Director of TN	Member
8. State Director of Gujarat	Member
9. State Director of West Bengal	Member
10. Representatives of CII /FICCI/ASSOCHAM	Member
11. Representative of BMS	Member
12. Br. T.V. Methew , Expert	Member
13. Experts from Industries (according to requirement)	Co-opt members (maximum up to 4)
14. Director NIMI	Member
15. Members from relevant academic field	Member
16. Representative from AICTE	Member
17. Director, CSTARI	Member Secretary

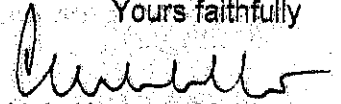
2. Terms of Reference (ToR) for sub-committee of NCVT dealing with courses.

- i) Study of existing trades covered & evaluation of their curricula to enhance their relevance to industry
- ii) Suggest introduction of new trades and discontinue the obsolete ones.
- iii) Modification/revision in course material of existing Trades.
- iv) Revamping the curriculum of any trade above the NCVTs norms on the basis of industry needs.
- v) Regular interaction with industry /industry associations to assess the training needs
- vi) Establishment of proven mechanism for periodic revision of curricula.

vii) Qualitative improvement in present skill training by adding basic/life skills/Communication Skills in existing course curricula

3. The Government of India accepted the above recommendations of the Council for implementation. Accordingly, above sub-committee has been constituted under the chairmanship of the Director General of Employment Training.

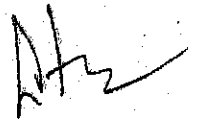
Yours faithfully



(H.A. Keshava Murthy)
Dy. Director General of Training
Member secretary NCVT

Copy to,

1. All members of sub-committee for courses as per enclosed list, with a request to attend the meeting as and when these are held.
2. Director, CSTARI, Kolkata, He is requested to organize the meeting of above sub-committee where various issues covered in ToR may be discussed and an action plan for way forward be prepared.
3. Directors dealing with Vocational Training of all States/ UT Administrations.
4. Director, ATI/ Chennai, Hyderabad, Bombay, Kolkata, Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun, FTI Bangalore & Jamshedpur & NIMI Chennai.
5. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad.
6. Principal CTI Chennai, MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs.
7. B.P. Section, TC Section, DO-II, TC Section



(Anita Srivastava)
Dy. Director of Training

Copy for information :

1. PS to Minister of State (IC)
2. PS to Secretary (L&E)
3. PS to DG/JS

Sub Committee dealing with Courses constituted by
National Council for Vocational Training

1. DG/JS (DGET)
2. DDG (Trg.)
3. Director of Training
4. Sh. N. Ravi Shankar
Joint Secretary
(E-Infrastructure/E-Learning Group)
Department of Information Technology
6 CGO Complex, Lodi Road
New Delhi-110003
5. Sh. G.Gurucharan (IAS)
Joint Secretary (FS)
Ministry of Overseas Indian Affairs
9th Floor, Akbar Bhawan, Chanakya Puri
New Delhi 110021
6. Sh. Vijay Bharat
Director (VE)
Ministry of Human Resource Development
Deptt. Of School Education and Literacy
Shastri Bhawan
New Delhi
7. Director dealing with Vocational Trg. (Tamil Nadu)
8. Director dealing with Vocational Trg. (Gujarat)
9. Director dealing with Vocational Trg. (West Bengal)
10. Mr. B.P.Pant
Additional Director,
FICCI,
Federation House
Tansen Marg
New Delhi-110001

OR

Col. H.S.Sethi
Director, CII
Plot No. 249F, Udyog Vihar
Phase IV, Sector - 18
Gurgaon - 122015 (Haryana)

Confederation of Indian Industry
CII

OR

Sh. S.Chandrashekar
Managing Director
Bhoruka Power Corporation Ltd.
(ASSOCHM)
Hittanda - II, 5th Floor
48, Lavelle Road
Bangalore- 560001

11. Sh. Sukhdev Prasad Mishra
Organizing Secretary
Bhartiya Mazdoor Sangh (BMS)
2, Navin Market,
Kanpur - 208001

12. Br. T. V. Methew
Director
Don Bosco Self Employment &
Research Centre
Howrah, Kolkata

13. Experts from Industries (to be nominated)
14. Director (NIMI), DGET
15. Dr. Rajnish Srivastava
Adviser (Academic)
AICTE,
Indira Gandhi Sports Complex
I.P.Estate,
New Delhi-110002
16. Members from relevant academic field (to be nominated)
17. Director, CSTARI, DGE&T

DGE&T-19(25) / 2007-CD Pt.I
Government of India
M/o Labour & Employment
DGE&T

Dated 2nd June, 2008

To,

**Secretaries/Principal Secretaries of all the State Govts / UT Administrations
dealing with Vocational Training**

**Subject: Deficiencies in the National Vocational Training System and remedial
measures. Issue- Inclusion of new trades under CTS for all occupation as per National
Classification of Occupations.**

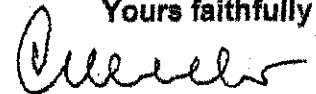
Sir,

This is to inform you that the 36th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of State for Labour & Employment(IC) was held on 17th December, 2007. Inclusion of new trades under CTS for 2900 listed occupation as per National Classification of Occupations, was discussed in the meeting vide agenda item No 3.13 (I).

In order to ensure that the training meets the needs of the industry and to avoid mismatch between the supply and demand for skilled manpower, the Council recommended that efforts should be made to develop course curricula in a phased manner for all the occupations/trades in the country which require skilled workforce.

The Government of India accepted the above recommendation of the council for implementation. In view of the above, you are requested to identify the occupation/trades as per need of your state, both in service sector & manufacturing sector, for which training programmes are required at national level. List of such occupation/trades may be sent to DGE&T for taking further necessary action for development of curricula etc.

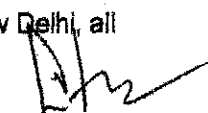
Yours faithfully



(H.A. Keshava Murthy)
Dy. Director General of Training
Member secretary NCVT

Copy to,

1. Directors dealing with Vocational Training of all States/ UT Administrations
2. Director, ATI/ Chennai, Hyderabad, Bombay, Kolkata, Kanpur, Ludhiana CSTARI, Kolkata / ATI(EPI)Hydrabad, & Dehradun, FTI Bangalore & Jamshedpur & NIMI Chennai
3. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad
4. Principal CTI Chennai, MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, New Delhi, all RVTIs.
5. All officers up to JDT level of DGE& (HQ)



(Anita Srivastava)
Dy. Director of Training

Copy for information :

PS to Minister of State (IC), PS to Secretary (L&E), PS to DG/JS