

ADMISSION NOTICE

GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
(Directorate General of Employment & Training)
WOMEN'S VOCATIONAL TRAINING PROGRAMME

For NCVT approved skill training courses for Class X / XII passed, Courses starting w.e.f. August 2011

Applications are invited from Women Candidates for admission to the following Basic Skill Courses from Sl. No. 1 to 15, conducted under the aegis of National Council for Vocational Training (NCVT).

These courses would be conducted in the Central Government Institutes whose addresses are given below:

- National Vocational Training Institute for Women, D-1, Sector-1 Noida, U.P – 201 301 (Ph-0120-2523303)
- Regional Vocational Training Institute for Women, Kashinath Dhuru Marg, Dadar (W), Mumbai – 400028(Ph-022-24223962)
- Regional Vocational Training Institute for Women, Hosur Road, Bangalore – 56 0 029 (Ph- 080-26566348)
- Regional Vocational Training Institute for Women, Kazhakuttom, Trivandrum-695582 (Ph-0471-2418391)
- Regional Vocational Training Institute for Women, CP/16 Block, Sector-V, Salt Lake City, Kolkata-700091(Ph-033-23673673)
- Regional Vocational Training Institute for Women, Dakopgre, Tura, Meghalaya-794 001(Ph-03651-232393)
- Regional Vocational Training Institute for Women, Near N.F.L. Colony, Main G.T. Road, Panipat, Haryana-132103. (Ph-0180-2668444)
- Regional Vocational Training Institute for Women, Nanda Nagar, ITI Campus, Indore – 452011(Ph-0731-2550105)
- Regional Vocational Training Institute for Women, New Katra Road, Allahabad - 211002(0532-2640783)
- Regional Vocational Training Institute for Women, ITI Campus, Tarsali Road, Vadodara-390009(Ph-0265-2642678)
- Regional Vocational Training Institute for Women, Jhalana Doongri, Jaipur- 302004(Ph-0141-2702430)

Hostel facilities are available at NVTI Noida and RVTIs at Bangalore, Mumbai, Jaipur, Thiruvananthapuram, Tura, Kolkata, Panipat, Vadodara and Allahabad. For RVTI Indore, the candidates shall have to make their own arrangements.

Notes :

- Separate applications as per proforma given below may be submitted for each course.
- Each application shall be accompanied by Indian Postal Order of Rs. 75/- (Rs 25 towards application fee and Rs 50/- for registration fee) in favour of D.D.O (mention the name of Institute to which application submitted). If the application is submitted by hand, the applicant may remit the amount of Rs. 75/- in cash in the Institute.
- Applications complete in all respects may be submitted personally or sent by post to the Institute wherein admission is sought, so as to reach the Institute by 4 P.M. of **7th July, 2011**
- Age: Minimum 15 years & no upper age limit
- Admission shall be made on merit basis.
- D.G.E&T. reserves the right to discontinue/postpone/or not to start the training programmes in any of the trades and increase/decrease the seating capacity at its discretion without assigning any reason.
- Last date for submission of application is **7th July, 2011**.
- List of selected candidates would be displayed at Institute's Notice Board by **25th July, 2011**.

Candidates have to make their own arrangements to ascertain their position in the merit list and the date of admission. Candidates will not be informed individually.

Admission shall close by **29th July, 2011** but may close early if seats are filled up.

10. Fee Structure :

- Tuition Fees : Rs. 100/- per month. No fee is charged from SC/ST/PH Candidates
- Gymkhana Fund : Rs. 20 per month
- Caution Money(refundable) : Rs. 250/- at the time of admission
- Hostel Service Charges : Rs. 50/- (one time) at the time of admission
- Hostel Room Rent : Rs. 100/- per month
- Hostel Caution Money(refundable) : Rs. 125/- at the time of admission

RESERVATION OF SEATS.

- Scheduled Caste : 15%
 - Scheduled Tribe : 7.5%
 - Physically Handicapped : 3%
- (Who have aptitude and are otherwise fit to undergo the required training)
- Other Backward Classes (OBC) : 27%
 - Ward / Widow of Defence personal: One seat per section/unit and up to a maximum of 10 seats for a single Institute having more than 8 trades for the wards/widows of Defence personnel, as per the following order of priority:
 - Children of Deceased/Disabled Ex-Servicemen including those killed/ Disabled during peacetime.
 - Children of Ex-serviceman
 - Children of serving Jawans
 - Children of serving Officers

Note: For seeking reservation, candidate has to enclose copies of appropriate proof

PERFORMA OF ADMISSION APPLICATION FORM

- Application for admission in the trade.....
- Name of the Institute where admission required
- Name (in block letters) Miss/Mrs.....
- Name : Father's..... Mother's..... Husband's.....
- Mailing Address
- Permanent Address with Pin Code.....
- Telephone No with Code Mobile No.....
- Qualification (Academic/Technical)

Paste
Passport
Size
Photograph

Examination Passed	Board/ University	Year	Subject	Division & % of marks in aggregate

- Date of Birth (in Christian Era):
- Marital Status (whether Single or married).....
- Nationality:
- Whether SC/ST/ OBC/ Physical handicapped / wards of Jawans killed in action/ wards of Defence Personnel in service/ Ex- serviceman and wards of Ex-serviceman
(Enclose attested copy of certificate as a proof. SC/ST candidates should submit cast certificate not below the rank of Tehsildar and OBC should submit non-creamy layer certificate)
- Indian Postal Order No. (If not by Cash) : (leave it blank if submitted by cash)

Signature of Parents/ Guardians/Husband

Signature of the Applicant

Note: Incomplete Application will be rejected and also if not accompanied with the attested copies of the relevant testimonials/certificates/mark sheets and Rs.75/- Postal Order or Cash (if personally submitted).

Application Form for Basic Skill Training Courses can also be downloaded from the Website www.dget.nic.in

..... Cut Here (at the time of submission of application form).....

Sl No.

Regd. No.

ACKNOWLEDGEMENT

(Name & Trade to be filled by candidate)

Received Application Form from Miss/Mrs..... for the trade of

.....along with Postal Order/Cash of Rs.75/-(Rs. Seventy Five only)

List of selected candidates would be displayed at Institute's Notice Board by **25th July, 2011**.

Date:

For Principal

Sl. No.	Name of the Course and duration commencing from August, 2011	Minimum admission qualification required as on the last date of submission of application	Institute (s) where courses are offered and no. of seats
1.	Computer Operator & Programming Assistant Course Duration: One year	Passed 12 th class under 10+2 system. Or duly recognized 3 years Diploma in Engineering from any recognized Polytechnic after 10 th class. (Other things being equal, the candidates with higher qualifications will be given preference)	NVTI Noida 80 RVTIs at Mumbai 40 Bangalore 40 Trivandrum 60 Panipat 40 Kolkata 40 Tura 40 Indore 20 Vadodara 40 Jaipur 40 Allahabad 40
2.	Dress Making Course Duration: One year	Passed in Matriculation or 10 th class under 10+ 2 system or equivalent	RVTIs at Mumbai 16 Bangalore 32 Trivandrum 16 Panipat 16 Kolkata 16 Tura 32 Indore 32 Vadodara 32 Jaipur 32 Allahabad 64
3.	Secretarial Practice Course Duration: One year	Passed 12 th class under 10 +2 system or equivalent with proficiency in English.	NVTI Noida 32 RVTIs at Mumbai 16 Bangalore 32 Trivandrum 16 Panipat 16 Kolkata 16 Tura 16 Indore 16 Vadodara 16 Jaipur 16 Allahabad 16
4.	Hair & Skin Care Course duration: One year	Passed 10 th class under 10+2 system or equivalent	NVTI Noida 32 RVTIs at Mumbai 16 Panipat 32 Kolkata 32 Tura 32 Indore 16 Vadodara 32 Jaipur 32 Allahabad 32
5.	Desk Top Publishing Course Duration: One year	Passed 12 th class under 10+2 system with English Typing speed of 30 W.P.M. Desirable: Typing speed of 30 W.P.M. in Regional Language.	NVTI Noida 16 RVTIs at Mumbai 16 Bangalore 16 Trivandrum 32 Kolkata 16 Vadodara 16 Jaipur 16 Allahabad 32
6.	Fruit & Vegetables Preservation Course duration: One year	Pass in matriculation or 10 th class under 10+2 system with Science (Physics, chemistry & maths) or equivalent.	RVTI at Panipat 16
7.	Architectural Draughtsmanship Course Duration: Two years	Passed 10 th class under 10+2 system with science (physics, chemistry & maths) or equivalent.	NVTI Noida 32 RVTIs at Mumbai 16 Bangalore 32 Trivandrum 32 Kolkata 32 Indore 16 Jaipur 32
8.	Electronics Mechanic Course Duration: Two years	Passed 10 th class under 10+2 system with science (physics, chemistry & maths) or equivalent.	NVTI Noida 16 RVTIs at Mumbai 16 Bangalore 48 Trivandrum 32 Panipat 16 Indore 16 Vadodara 16 Allahabad 16
9.	Instrument Mechanic Course Duration: Two years	Passed 10 th class under 10+2 system with science (physics, chemistry & maths) or equivalent.	RVTI at Bangalore 16
10	Stenography (Hindi) Course duration: One Year	Passed 12 th class under 10+2 system or equivalent with proficiency in Hindi	RVTIs at Panipat 16 Indore 16 Jaipur 16 Allahabad 32
11	Fashion Technology Course duration: One Year	Passed 12 th class under 10+2 system or equivalent	NVTI Noida 16 RVTIs at Bangalore 16 Kolkata 16 Tura 16 Vadodara 16 Jaipur 16 Allahabad 32
12	Interior Decoration & Designing Course duration: One Year	Passed 10 th class under 10+2 system or equivalent	RVTI at Kolkata 16 Panipat 16
13	Catering & Hospitality Course duration: One Year	Passed 10 th class under 10+2 system or equivalent	RVTI at Allahabad 16
14	Computer Aided Embroidery & Needle Work Course duration: 6 Months	Passed 10 th class under 10+2 system or equivalent	RVTI at Panipat 16 Vadodara 16
15.	Travel & Tour Assistant Course duration: One Year	Passed 12 th class under 10+2 system or equivalent	RVTI at Tura 16
16	Short Term Course in above areas (not under NCVT) Duration 1 to 8 weeks.	8 th passed and above	NVTI/ RVTIs 20 seats in each course